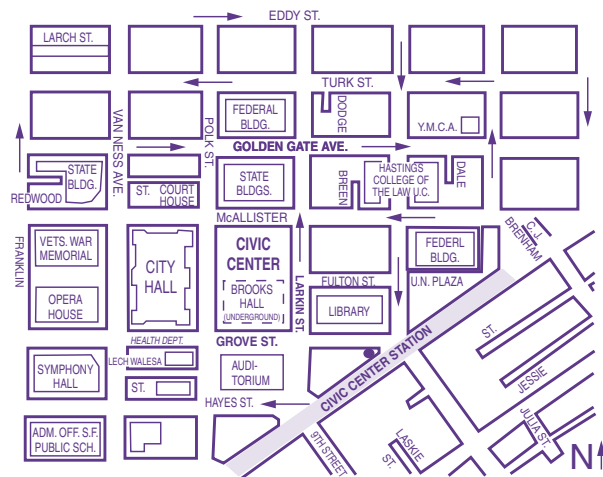


## LOCATION

Hiram Johnson State Building  
455 Golden Gate Avenue  
San Francisco, CA 94102



**From 101 Freeway—**  
Take the 9th Street exit.  
Keep right onto ramp to 9th Street/Civic Center.  
Bear left (N/W) onto 9th Street when you cross Market Street and merge onto Hayes Street.  
Turn right (North) onto Van Ness Avenue.  
Turn Right (East) onto McAllister Street to the Civic Center Garage.

**From BART—Civic Center Station**  
Exit BART at the Civic Center Station.  
Follow signs to the Grove Street exit.  
Walk one block on Grove.  
Turn right on Larkin Street, walk two blocks, and turn left at Golden Gate Avenue.  
Proceed 1/2 block to the entrance of the Hiram Johnson State Building at 455 Golden Gate Avenue.

**Space is limited.**

**First-come, first-served.**

For more information and reservations call  
**415-356-6253 or FAX 415-356-6111**  
or visit our website at [www.boe.ca.gov](http://www.boe.ca.gov)  
**E-mail: [basmbus@boe.ca.gov](mailto:basmbus@boe.ca.gov)**

## SEMINAR SPONSORS

The Bay Area Small Business Fair is designed as a one-stop source of information for small business owners. Government agencies at all levels have joined together to provide a day of counseling in areas that small businesses need most. Each of the participating agencies are here to help make your business a success.

## ORIENTATION

Our business fair begins at 8:30 a.m. with opening remarks to welcome all participants and provide an overview of the day and a schedule of workshops.

## CLASSES

Please see the inside of this brochure for class presentation schedules.

## BOOTHS

Booths in the Great Hall will be staffed by agency representatives who will answer your individual questions. The booths are open from 8:30 a.m. to 2:30 p.m.

## GENERAL INFORMATION

The Cafeteria on the second floor of the Hiram Johnson State Building will be open. Additional restaurants and coffee shops are located nearby in the San Francisco Civic Center Area.

The State Board of Equalization

Honorable Betty T. Yee  
*Acting Member*  
State Board of Equalization

invites you to attend the

# 2006 BAY AREA SMALL BUSINESS FAIR

**MONDAY**

**MAY 15, 2006**

**8:30 a.m. to 2:30 p.m.**

**Free Admission**

**Civic Center Parking  
on McAllister Street**

**\$2.50 1st hour**

**\$2.00 an hour thereafter**

Hiram Johnson State Building  
455 Golden Gate Avenue  
(between Polk and Larkin Streets)  
San Francisco, CA 94102



Board of Equalization (BOE)  
 Cal State Small Business Development Center  
 Cal/OSHA  
 Contra Costa Small Business Development Center  
 Department of Industrial Relations –  
 Division of Labor Standards Enforcement  
 Department of Industrial Relations –  
 Commission on Health and Safety and Workers  
 Compensation  
 Department of Homeland Security, Bureau of  
 Immigration and Customs Enforcement  
 Employment Development Department (EDD)  
 Export-Import Bank of the U.S.  
 Federal Technology Center  
 Foundation for Fair Contracting  
 Franchise Tax Board (FTB)  
 Internal Revenue Service (IRS)  
 Oakland Community and Economic Development  
 Department  
 Oakland Metropolitan Chamber of Commerce  
 Renaissance Entrepreneurship Center  
 San Francisco Assessor's Office  
 San Francisco Public Library  
 San Francisco Small Business Commission  
 San Francisco Small Business Development Center  
 (SF SBDC)  
 San Francisco Treasurer and Tax Collector  
 SCORE - San Francisco Chapter  
 Small Business Administration (SBA)  
 Social Security Administration (SSA)  
 U.S. Postal Service  
 Women's Initiative for Self-Employment  
 Workforce Investment San Francisco Board and  
 Private Industry Council

## SCHEDULE OF PRESENTATIONS

8:30 A.M. - 9:00 A.M.	Welcome and Introductions – Auditorium			
	<b>AUDITORIUM</b>	<b>SAN DIEGO ROOM</b>	<b>SANTA BARBARA ROOM</b>	<b>BENICIA ROOM A/B</b>
9:15 A.M. - 10:15 A.M.	State Income Tax and Small Business (FTB)	Financing For Your New Business (SBA)	Top Ten Expensive Sales & Use Tax Mistakes (BOE)	
10:30 A.M. - 11:30 A.M.	Business Expenses and Record Keeping (IRS)	How to Market Your Business (SF SBDC)	Labor Standards Wage and Hour Law (DIR-Labor Standards)	Personal Property Tax Issues for Business Owners (San Francisco Assessor's Office)
11:45 A.M. - 12:45 P.M.	Employee or Independent Contractor (EDD)	Developing a Business Plan (SF SBDC)	State Income Tax and Small Business (FTB)	Social Security Updates for Small Business (SSA)
1:00 P.M. - 2:00 P.M.	Sales Tax Deductions - Pay Only What You Owe (BOE)	Running a Home - Based Business (IRS)	Avoiding State Payroll Tax Reporting Errors (EDD)	Taxpayers' Rights Advocate - Problem Resolution Process (BOE, EDD, FTB, IRS)

Please remember to complete an evaluation form and return it to a host or hostess or place it in the designated boxes on site.



Accessible to people with disabilities. If you require  
 assistance, please contact May Lau at  
 the Board of Equalization at 415-356-6113.

